



DRAFT - Cabinet Forward Plan - October 2019 (2) **For the period 1 OCTOBER 2019 to 31 JANUARY 2020**

Explanatory Note:

This Forward Plan contains future items to be considered by the Cabinet and Council. It is published 28 days before the next meeting of the Committee. The plan includes items for the meeting including key decisions. Each item shows if it is 'open' to the public or to be considered in a private part of the meeting.

Definition of Key Decisions

Key decisions are defined in Dorset Council's Constitution as decisions of the Cabinet which are likely to -

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates (**Thresholds - £500k**); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority."

In determining the meaning of "*significant*" for these purposes the Council will have regard to any guidance issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000 Act. Officers will consult with lead members to determine significance and sensitivity.

Cabinet Portfolio Holders 2019/20

Spencer Flower	Leader / Governance, Performance and Communications
Peter Wharf	Deputy Leader / Corporate Development and Change
Tony Ferrari	Finance, Commercial and Assets
Graham Carr-Jones	Housing
Gary Suttle	Economic Growth and Skills
Andrew Parry	Children, Education and Early Help
Laura Miller	Adult Social Care and Health
David Walsh	Planning
Ray Bryan	Highways, Travel and Environment
Tony Alford	Customer, Community and Regulatory Services

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Calendar of Meetings</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council	21 Nov 2019	<p><u>Consultees:</u> Cabinet – 5 November 2019</p> <p><u>Means of Consultation:</u></p>		<p>Portfolio Holder - Leader of the Council</p> <p><i>Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer jonathan.mair@dorsetcouncil.gov.uk</i></p>
<p>Adoption of Poole Harbour Recreation Supplementary Planning Document (SPD)</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	5 Nov 2019	<p><u>Consultees:</u> Members of the public and specific consultation bodies (between Monday 4th February and 4th March 2019).</p> <p><u>Means of Consultation:</u> Individual written notifications, draft supplementary planning document and background paper made available for public inspection, press release and publication on the Council's website.</p>	Poole Harbour Recreation Supplementary Planning Document (2019) and Poole Harbour Recreation Background Paper.	<p>Portfolio Holder - Portfolio Holder for Planning</p> <p><i>Lead officer - Steve Boyt, Senior Planning Policy Officer steve.boyt@dorsetcouncil.gov.uk</i></p>
<p>Quarter 2 - Budget Update</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	5 Nov 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Portfolio Holder - Portfolio Holder for Finance, Commercial and Assets</p> <p><i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i></p>

<p>Children's Services - High Needs Block Reduction Strategy</p> <p>Key Decision - Yes Public Access - Open</p>	<p>Dorset Council - Cabinet</p>	<p>5 Nov 2019</p>	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	<p>None</p>	<p>Portfolio Holder - Portfolio Holder for Children, Education and Early Help</p> <p><i>Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil.gov.uk</i></p>
<p>Community Safety Annual Report (including Community Safety Plan Substance Misuse Strategy and Reducing Re-offending Strategy)</p> <p>Key Decision - Yes Public Access - Open</p>	<p>Dorset Council - Cabinet Dorset Council</p>	<p>5 Nov 2019 21 Nov 2019</p>	<p><u>Consultees:</u> Place Scrutiny Committee – 24 October 2019</p> <p><u>Means of Consultation:</u></p>	<p>None</p>	<p>Portfolio Holder - Portfolio Holder for Adult Social Care and Health, Portfolio Holder for Housing</p> <p><i>Lead officer - Andy Frost, Community Safety and Drug Action Manager andy.frost@dorsetcouncil.gov.uk, William Haydock, Senior Health Programme Advisor william.haydock@dorsetcouncil.gov.uk</i></p>
<p>Statement of Community Involvement</p> <p>Key Decision - Yes Public Access - Open</p>	<p>Dorset Council - Cabinet</p>	<p>5 Nov 2019</p>	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u> A draft version of the Statement of Community Involvement was subject to consultation from Friday 21 June to Friday 2 August 2019. A large number of individuals and organisations, including Town and Parish Councils, statutory consultees,</p>	<p>Final Version of the Dorset Council Statement of Community Involvement Draft Version of the Dorset Council Statement of Community Involvement (dated May 2019) Summary of Responses to</p>	<p>Portfolio Holder - Portfolio Holder for Customer, Community and Regulatory Services</p> <p><i>Lead officer - Ed Gerry, Principal Planning Policy Team Leader ed.gerry@dorsetcouncil.gov.uk</i></p>

			developers and agents, were notified about the consultation.	Consultation on Draft Version of Dorset Council Statement of Community Involvement	
<p>Dorset Council's policy position on the review of designated landscapes, as part of the Glover Review</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	5 Nov 2019	<p><u>Consultees:</u> Internal consultation for all impacted services, DC services, AONB, Coast and Countryside, Economic Development, Housing and Planning Policy.</p> <p><u>Means of Consultation:</u> Dedicated meetings with each service lead to gather their views.</p>	Accompanying analytical report and policy paper	<p>Portfolio Holder - Portfolio Holder for Planning</p> <p><i>Lead officer - Elizabeth Crocker Elizabeth.Crocker1@dorsetcc.gov.uk</i></p>
<p>Somerley Household Recycling Centre - Hampshire County Council charges for Dorset residents</p> <p>Key Decision - Yes Public Access - Part exempt</p>	Dorset Council - Cabinet	5 Nov 2019	<p><u>Consultees:</u> East Dorset councillors; DWP Joint Committee; Local residents in East Dorset</p> <p><u>Means of Consultation:</u> Meeting with Hampshire County Council (HCC) 19/12/18; Meetings with East Dorset councillors; Public survey 14/02-14/03/19</p>	Report to HCC; HWRC Cross Border Charging Update 29/10/18; Letter from Cllr Humby (HCC) 16/10/18	<p>Portfolio Holder - Portfolio Holder for Customer, Community and Regulatory Services</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Procurements over £5 million in respect of: Electricity and Gas</p> <p>Key Decision - Yes Public Access - Part exempt</p>	Dorset Council - Cabinet	5 Nov 2019	<p><u>Consultees:</u> Service and programme lead(s)</p> <p><u>Means of Consultation:</u> Directorate and organisation lead(s)</p>	Procurement over £5m Report: Electricity and Gas Procurement	<p>Portfolio Holder - Portfolio Holder for Finance, Commercial and Assets</p> <p><i>Lead officer - Dawn Adams, Head of Procurement (Interim) dawn.adams@dorsetcouncil</i></p>

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Dorset Council's Transformation Plan Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	5 Nov 2019	<u>Consultees:</u> <u>Means of Consultation:</u>		Portfolio Holder - Deputy Leader - Corporate Development and Change <i>Lead officer - Sarah Longdon, Head of Transformation Team</i>
Lyme Regis Harbour - Harbour Revision Order Key Decision - Yes Public Access - Open	Dorset Council - Cabinet Dorset Council	5 Nov 2019 21 Nov 2019	<u>Consultees:</u> <u>Means of Consultation:</u>		Portfolio Holder - Portfolio Holder for Highways, Travel and Environment <i>Lead officer - Ken Buchan, Head of Environment and Wellbeing ken.buchan@dorsetcouncil.gov.uk</i>
Children's Safeguarding Annual Report Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	10 Dec 2019	<u>Consultees:</u> <u>Means of Consultation:</u> People Scrutiny Committee – 8 October 2019	None	Portfolio Holder - Portfolio Holder for Children, Education and Early Help <i>Lead officer - Karen Elliott, Designated Safeguarding Manager</i>
Equalities Policy Key Decision - No Public Access - Open	Dorset Council - Cabinet	10 Dec 2019	<u>Consultees:</u> Resources Scrutiny Committee – 26 November 2019 <u>Means of Consultation:</u>	None	Portfolio Holder - Deputy Leader - Corporate Development and Change <i>Lead officer - Bridget Downton, Head of Business Insight and Corporate Communications</i>
Budget (MTFP/Council tax/Capital	Dorset Council -	10 Dec 2019	<u>Consultees:</u>		Portfolio Holder - Portfolio

<p>Programme/Treasury Mgt Strategy)</p> <p>Key Decision - Yes Public Access - Open</p>	<p>Cabinet Dorset Council - Cabinet Dorset Council</p>	<p>28 Jan 2020 13 Feb 2020</p>	<p><u>Means of Consultation:</u></p>		<p>Holder for Finance, Commercial and Assets</p> <p><i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i></p>
<p>Major Waste Disposal Contracts following competitive tender process</p> <p>Key Decision - Yes Public Access - Fully exempt</p>	<p>Dorset Council - Cabinet</p>	<p>10 Dec 2019</p>	<p><u>Consultees:</u> Dorset Waste Partnership Joint Committee Dorset Council Procure to Pay Dorset Council Internal & External Legal Advice</p> <p><u>Means of Consultation:</u> Joint Committee report in January 2018 and regular updates with the Chairman of the Dorset Waste Partnership Joint Committee. Legal and Procurement support throughout drafting of documents.</p>	<p>Dorset Waste Partnership Joint Committee minutes - 15 January 2018 (minutes 10 and 11)</p>	<p>Portfolio Holder - Portfolio Holder for Customer, Community and Regulatory Services</p> <p><i>Lead officer - Karyn Punchard, Corporate Director of Place Services karyn.punchard@dorsetcouncil.gov.uk</i></p>
<p>Dorset Joint Health and Wellbeing Strategy</p> <p>Key Decision - Yes Public Access - Open</p>	<p>Dorset Council - Cabinet</p>	<p>10 Dec 2019</p>	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	<p>None</p>	<p>Portfolio Holder - Portfolio Holder for Adult Social Care and Health</p> <p><i>Lead officer - Sam Crowe, Acting Director of Public Health s.crowe@dorsetcc.gov.uk</i></p>
<p>Endorsement of the Dorset Local Industrial Strategy</p>	<p>Dorset Council - Cabinet</p>	<p>10 Dec 2019</p>	<p><u>Consultees:</u> Dorset Local Enterprise Partnership, BCP, extensive</p>	<p>Draft Dorset Local Industrial Strategy</p>	<p>Portfolio Holder - Portfolio Holder for Economic Growth and Skills</p>

<p>Key Decision - Yes Public Access - Open</p>			<p>business engagement</p> <p><u>Means of Consultation:</u> Meetings, surveys, interviews.</p>		<p><i>Lead officer - David Walsh, Service Manager for Growth and Economic Regeneration David.walsh@dorsetcouncil .gov.uk</i></p>
<p>Unreasonable Complaints Policy</p> <p>Key Decision - No Public Access - Open</p>	Dorset Council - Cabinet	28 Jan 2020	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Portfolio Holder - Portfolio Holder for Customer, Community and Regulatory Services</p> <p><i>Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer jonathan.mair@dorsetcouncil.gov.uk</i></p>
<p>Capital funding option for the West Bay Coastal Improvements Project</p> <p>Key Decision - Yes Public Access - Part exempt</p>	Dorset Council - Cabinet	28 Jan 2020	<p><u>Consultees:</u> Relevant Portfolio Holders and Local Members</p> <p><u>Means of Consultation:</u> Email</p>	West Bay Coastal Improvements Project Brief Lease of the Campfield Site at West Bay Current adopted Local Plan Independent Valuation Report (awaiting receipt)	<p>Portfolio Holder - Councillor Tony Ferrari, Councillor Ray Bryan</p> <p><i>Lead officer - Greg Northcote, Estates Manager greg.northcote@dorsetcouncil.gov.uk</i></p>
<p>Designating an area of the Melcombe Regis for Selective Licensing - Housing Act 2004</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	28 Jan 2020	<p><u>Consultees:</u> Public consultation period concluded April 2019 Key partner agencies from the Melcombe Regis Board involved in the proposal</p>	Previous reports to W&PBC Previous reports to MR Board Consultation documents and Reports	<p>Portfolio Holder - Portfolio Holder for Housing</p> <p><i>Lead officer - Rebecca Kirk, Corporate Director of Housing, Dorset Council Rebecca.Kirk@dorsetcouncil.gov.uk</i></p>

			<u>Means of Consultation:</u> Report to People Scrutiny Committee On-line public Consultation Meetings / Discussions	Various technical papers	<i>il.gov.uk</i>
Pay Policy Statement Key Decision - Yes Public Access - Part exempt	Dorset Council	13 Feb 2020	<u>Consultees:</u> Resources Scrutiny Committee – March 2020 <u>Means of Consultation:</u>	None	Portfolio Holder - Deputy Leader - Corporate Development and Change <i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i>
Endorsement of the Dorset & East Devon Coast World Heritage Site Partnership Plan Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	3 Mar 2020	<u>Consultees:</u> Multiple partner organisations with responsibility for management of the coast <u>Means of Consultation:</u> Stakeholder engagement and formal consultation on the draft plan	Dorset & East Devon Coast World Heritage Site Partnership Plan	Portfolio Holder - Portfolio Holder for Highways, Travel and Environment <i>Lead officer - Ken Buchan, Head of Environment and Wellbeing ken.buchan@dorsetcouncil.gov.uk</i>
Asset Management Strategy for Dorset Council 2020 - 2023 Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	3 Mar 2020	<u>Consultees:</u> Place Board, Senior Leadership Team, Portfolio Holder and members. <u>Means of Consultation:</u> Meetings – groups and 1-2-1 member workshops.	Dorset Council draft Corporate Plan Dorset Councils Economic Strategy Former Dorset County Councils - Asset Management Strategy	Portfolio Holder - Portfolio Holder for Finance, Commercial and Assets <i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i>
School Admissions Policy	Dorset Council -	3 Mar 2020	<u>Consultees:</u>	None	Portfolio Holder - Portfolio

<p>Key Decision - Yes Public Access - Open</p>	Cabinet		<p>People Scrutiny Committee – 7 January 2019</p> <p><u>Means of Consultation:</u></p>		<p>Holder for Children, Education and Early Help</p> <p><i>Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil.gov.uk</i></p>
<p>Housing Allocations Policy</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	7 Apr 2020	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Portfolio Holder - Portfolio Holder for Housing</p> <p><i>Lead officer - Rebecca Kirk, Corporate Director of Housing, Dorset Council Rebecca.Kirk@dorsetcouncil.gov.uk</i></p>
<p>Public Consultation on the proposed dog-related Public Spaces Protection Order</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	7 Apr 2020	<p><u>Consultees:</u> Portfolio Holder Head of Service Legal Services</p> <p><u>Means of Consultation:</u></p>		<p>Portfolio Holder - Portfolio Holder for Customer, Community and Regulatory Services</p> <p><i>Lead officer - Graham Duggan, Head of Community & Public Protection graham.duggan@dorsetcouncil.gov.uk</i></p>
<p>Asset Management Plan for Dorset Council 2020- 2023</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	5 May 2020	<p><u>Consultees:</u> Place Board, Senior Leadership Team, Portfolio Holder and members.</p> <p><u>Means of Consultation:</u> Meetings – group and 1-2-1 members workshop.</p>	<p>Dorset Council Asset Management Strategy Dorset Council Corporate Plan Dorset Councils Economic Growth Strategy Former Dorset</p>	<p>Portfolio Holder - Portfolio Holder for Finance, Commercial and Assets</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>

				County Councils Asset management Strategy	
Constitution Review Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	5 May 2020	<u>Consultees:</u> Members Officers Service areas <u>Means of Consultation:</u> Meetings Consultation Correspondence	Dorset Council Constitution (approved in February 2019)	Portfolio Holder - Leader of the Council <i>Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer jonathan.mair@dorsetcounc il.gov.uk</i>
Area Neighbourhood Plan - Independent Examiners Report and progress to Referendum Key Decision - Yes Public Access - Open	Dorset Council - Cabinet		<u>Consultees:</u> <u>Means of Consultation:</u>	None	Portfolio Holder - Portfolio Holder for Planning <i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i>
Car Parking Charges and Tariffs Key Decision - Yes Public Access - Open	Dorset Council - Cabinet		<u>Consultees:</u> Parking Managers Budget Working Group (December 2018) <u>Means of Consultation:</u> Meeting	None	Portfolio Holder - Portfolio Holder for Highways, Travel and Environment <i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i>
Making of Arne Neighbourhood Plan Key Decision - Yes Public Access - Open	Dorset Council - Cabinet		<u>Consultees:</u> <u>Means of Consultation:</u>	None	Portfolio Holder - Portfolio Holder for Housing <i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i>
Wool Neighbourhood Plan -	Dorset Council -		<u>Consultees:</u>	None	Portfolio Holder - Portfolio

<p>Independent Examiner report and progress to Referendum</p> <p>Key Decision - Yes Public Access - Open</p>	<p>Cabinet</p>		<p><u>Means of Consultation:</u></p>		<p>Holder for Planning</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Making of Wool Neighbourhood Plan</p> <p>Key Decision - Yes Public Access - Open</p>	<p>Dorset Council - Cabinet</p>		<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	<p>None</p>	<p>Portfolio Holder - Portfolio Holder for Planning</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>

Private/Exempt Items for Decision

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the shadow council proposes:-
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.